

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: May 14, 2014

To: Board of Directors

From: Mark E. Mills, Fire Chief *MEM*

Subject: Chief's Update

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**RECOMMENDATION:**

For the Board's information

**FLEET**

All apparatus are currently in service with no major repairs needed.

**FACILITIES**

Station 18

Due to a water leak the floor in the kitchen area was damaged. The Town of Ross has agreed to fund the repairs. A quote for \$5,546 was obtained by Capt. Rob Hoggan and the work has been authorized by Police Chief Masterson.

Station 19

Interior renovations have begun. The carpet in the entrance hallway is being replaced and a work plan has been developed for modifications to the sleeping quarters.

Station 20

The Sleepy Hollow Fire Protection District agreed to fund the replacement of all of the bay doors and to install electronic openers. The Town of San Anselmo is currently investigating two substantial roof leaks that have occurred in the living quarters and they are seeking bids for the repairs.

Station 21

No significant changes or repairs are being made at this time.

**PERSONNEL**

Captain Dan Mahoney was promoted to Battalion Chief, Engineer Todd Standfield was promoted to Captain and two new firefighters, Brian Galli and Scott Poppe began work on May 1, 2014.

## **ACTIVITIES**

### **FIRE PREVENTION**

Resale Inspections	35
Construction Permits	32
Planning Applications	8
Fire Permits	11
Field Inspections	49

Battalion Chief Stasiwoski attended:

4/8 – Meeting with homeowners at 81 Wellington and 3 Madera in Ross for fire hydrant placement, upcoming MMWD project.

4/9 – Meeting with homeowners at 18 and 20 Redwood in Fairfax for fire hydrant placement, upcoming MMWD project.

4/14 – Meeting (telephone) with homeowners for 90 Berkeley in San Anselmo for fire hydrant placement, upcoming MMWD project.

4/16 - Meeting (telephone) with Rob Hart for upcoming SFTS live fire training.

4/17 – Planning meeting with Captain Illingworth for SFTS live fire training.

4/21 – Meeting with MMWD representative at 18 Redwood in Fairfax.

4/22 – Meeting with Captain Porter for promotional exam simulations.

4/28 – Interview panel member for Southern Marin Fire Captain's promotional exam.

4/29 – Meeting (telephone) with Rachel Howard SFTS Director of Communications.

5/4 – Mobile Live Fire Trainer and instructors at SFRD Station 52 for Regional Volunteer Academy.

5/5 – Meeting with Gary Miller SFTS for walk through of buildings and planning meeting with Captain Illingworth at training site.

Battalion Chief Hanson attended:

April 7	Marin County Operations Section Chief Meeting
April 10	Ross Valley Paramedic Authority Meeting
April 14	Northbay Incident Management Team
April 24	Captain's Assessment Center
April 25	Battalion Chief's Assessment Center

Administrative Assistant Lewis attended:

April 10, 11, 12	Attended Fire District Association of California Conference Responding to Violent Incidents CalFire/CalOES/State Fire Marshal Update Employees Behaving Badly on Social Media Capitol Review Addressing the Need for your District to Manage Unfunded Liabilities Affordable Care Act Firefighter Bill of Rights/Supervision Seven Rules of Admiral Hyman Rickover – Keynote Speaker Gordon Graham
April 14	Website Design meeting

The Chief conducted 12 personnel interviews to determine goals and objectives for the individual department members.

Chief Mills attended:

April 10, 11, 12	Attended Fire District Association of California Conference Responding to Violent Incidents Employees Behaving Badly on Social Media Increasing Volunteer Recruitment and Retention Before a Political Flashover Roundtable Discussion Firefighter Bill Of Rights Supervision Seven Rules of Admiral Hyman Rickover Chief Mills was elected to the Board of Directors
April 14	Website Design meeting
April 17	Marin County Fire Chief Association & San Anselmo Chamber of Commerce mixer
April 23	California Incident Management Team Annual Refresher Training
April 24	Captain's Assessment Center
April 25	Battalion Chief's Assessment Center
May 7	Fire Management Committee meeting, Rotary Club meeting & Fairfax Town Council meeting
May 8	Wildland Urban Interface map designation meeting & Ross Town Council meeting
May 9	Dominican University leadership program graduation & Fairfax Volunteers "Marin on Fire" film review
May 10	Emergency Operation Center Grand Opening
May 13	San Anselmo Town Council meeting